Permit #F00136851

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00136851 **Type of Permit:** FILMING **Release Date:** 04/18/2018

Production Company CHAPMAN UNIVERSITY

Insured Company Name CHAPMAN UNIVERSITY
Contact Phone No. 1 714-744-7063
Contact Phone No. 2
Fax 714-744-2149
Address ONE UNIVERSITY
ORANGE, California 92866

Production Title DUET

Type of Production Student

Producer Daniel Dabach

Director Lucas Bugbee

1st AD Dylan McGale

Production Manager Melina Coto

FilmL.A. Coordinator Adrianna Garcia

Location Manager Daniel Dabach
Primary Phone Mobile - 818-251-6087
Secondary Phone

Location Assistant Bonnie Bering
Primary Phone Mobile - (713) 670-6350
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE $25.00
SIMPLE

Total Permit Fee $25.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00136851	**Location Manager**	Daniel Dabach
Production Company	CHAPMAN UNIVERSITY	Primary Phone	Mobile - 818-251-6087
Insured Company	CHAPMAN UNIVERSITY	Secondary Phone	
Production Title	DUET		

Location Address	3800 Homer St, Los Angeles, CA, 90031
Location Name	HERITAGE SQUARE MUSEUM
Location Type	Museum
Location Description	REC AND PARK PROPERTY. MUST CONTACT PARK FILM OFFICE FOR RESERVATION.
Film Dates	4/18/2018 - 4/19/2018 15:00 - 20:00 2 days
Open or Closed to the Public	Closed
Generic Conditions	All vehicles must be parked on private property Must Maintain 5' Clearance on Sidewalks/Walkways Must maintain local/emergency access No cast or crew parking on area streets No interference with vehicular or pedestrian traffic
Please see attached documents	id.pdf Student letter.pdf GUIDELINES - 60825 HERITAGE SQUARE MUSEUM.pdf APPROVAL SHEET - 60825 HERITAGE SQUARE MUSEUM.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Crew	4

Filming Activities	Camera on sticks; Equipment on property; Exterior establishing shots; Exterior motion without sound; Handheld equipment; res # 60825;
Jurisdiction	**Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City
Thomas Guide	**Page:** 595 **Grid:** B6
Approvals	LOS ANGELES CITY POLICE DEPARTMENT — Ed Padilla LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Angelica Valdez

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Summary Information — Location

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Production Title	DUET		

Coordinator Note BASE CAMP AND ALL CAST, CREW AND PERSONAL VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDER) OR ALLEYS.

Coordinator Note NO REC AND PARK MONITOR REQUIRED.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

NO PERMIT

CHAPMAN UNIVERSITY

Permit #F00136851

ONE UNIVERSITY DRIVE
ORANGE, CALIFORNIA 92866
WWW.CHAPMAN.EDU

January 18, 2018

To Whom It May Concern:

This letter is to verify that Lucas Bugbee, Daniel Dabach, Dylan McGale, Melina Coto, Will Heckt, Henry Greico and Bryce Nevill are students in good standing currently enrolled at the Dodge College of Film and Media Arts at Chapman University. They are working on a required project for FP 497/498 Senior Thesis Workshop with Professor Gil Bettman. This project, currently titled ***Duet***, is scheduled to film February 9-18, 2018. This project is not for commercial purposes.

The Dodge College of Film and Media Arts is an accredited film school that enables students to successfully conquer the challenges and expectations of the film and television profession. In recent years, our reputation as a preeminent film school in the nation has grown because of the quality of students we accept and the successes of the films they make. These film projects would not be possible without the generous support from members of our community.

Thank you in advance for your assistance with this production. If you need any further information, do not hesitate to contact me.

Sincerely,

Michele Kennedy
Production Manager
Chapman University
Dodge College of Film and Media Arts
(714) 628-2853 office
kennedym@chapman.edu

NO PERMIT

Scanned by CamScanner

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

HERITAGE SQUARE MUSEUM

- **Ok to film at Heritage square museum on 4/18/18 – 4/19/18.**
- **Must adhere to staff guidelines.**
- **Does NOT have exclusive use of the park.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized

MODEL PERMIT

alteration to Department property. The remediation and cost of will be determined by the Park Film Office.

- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-136851

CHAPMAN UNIVERSITY - DUET

(HERITAGE SQUARE MUSEUM)

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

APPROVAL SHEET

DATE: 4/18/18

FILM LA: ADRIANNA GARCIA

PFO: ANGELICA VALDEZ

PERMIT: F-136851

REF: 60825

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